

Minutes

Town of Persia Regular Board Meeting

Reorganization Meeting

8 West Main Street, Gowanda, NY 14070

January 8, 2015

Workshop - Economic Growth 6:00pm

Supervisor Paula Schueler calls meeting to order at 7:00pm

***Everyone stands for the Pledge of Allegiance to the Flag**

Roll Call:

Supervisor: Paula Schueler: present

Highway Superintendent: Daniel Ackley: present

Councilperson: John Walgus: present

Councilperson: Linda Boats: present

Councilperson: Gloria Tomaszewski: present

Councilperson: Robert Dingman: present

Town Clerk: Denise Trumpore: present

Others present:

Gowanda News Reporter: Phil Palen

Hon. Arnold Andolsek

Official Reports of Department Heads:

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Supervisor Paula Schueler: * I have given the board the financial report for December and ask it be accepted by resolution. * I ask the bills for abstract #13 and #1 for General and Highway be approved by resolution.* I ask the Supervisors report for December be accepted by resolution. * The agreement with the SPCA has been signed. * Went to a Planning and Zoning meeting on December 26th , they talked about the Verizon Tower and are to set up a public hearing for January 26th. * We will be setting up 2 reserve accounts: Highway - \$5,000 and Building - \$10,000. * I would like a resolution to send a letter to the Gowanda Ambulance stating they are our 911 service. *There will be a Thatcher Brook meeting on January 28th at 1:30pm here at the Town Hall.

Highway Superintendent Daniel Ackley: read highway bill. * I need the board to sign the agreement to spend highway funds.

Councilperson John Walgus: * On December 15th the Board of Directors of GARC met to review the bids for the play structure at Gateway Park. One bid was received for \$145,000 or \$72,000 over the Catt. Co. casino grant for the project. Luckily the county granted GARC a six month extension on the project which had a deadline of 12/31/14. Earlier this year, GARC met with the US EPA and the NYS DEC on site to begin the delisting of the 15 acre site where the play structure will be located since the environmental concerns there had been mitigated. * This past year the State Senate and Assembly passed bill S7878 & A10135 extending the Brownfield Cleanup Program (BCP) to March 31, 2017, the governor has failed to sign it into law. This program is a key tool the state has to offer to reuse Brownfield sites all over the state. I have a letter to Governor Cuomo on behalf of the Town Board that I would like permission to send, along with copies to our local member Young and Giglio. * The Economic Development Committee met with members of GARC to brainstorm ideas for next months meeting with the director of the Cattaraugus County Industrial Development Agency, Cory Wictor and Crystal Abers of the Cattaraugus County Economic Development, Planning and tourism. The Town economic committee will be meeting again in February just before the regular meeting for more ideas. * I had to climb up on the roof of the Town Hall to fix

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the clips and rope that hold the flag to the pole. At the base on the flag pole is an electrical box where the clocks power come from. I spoke with electrician Roger Burzak about installing an LED light and photoelectric eye on the base of the pole to illuminate the flag at night. He has all the equipment necessary from a previous job that he is willing to donate. The only expense would be the bulb and his labor to do it. He will present the Town with a quote for this project.

Councilperson Linda Boats: I went to the Planning Board meeting where they discussed the Verizon Tower.

Councilperson Gloria Tomaszewski: 1. I attended the Persia Christmas Party on December 15th. I talked with Judge Andolsek who attended the meeting on the reservation, he indicated it was well attended and had a very good discussion, one being on orders of protection through the Peacemakers Court. They are hoping to have another meeting in January. 2. I talked with Town Clerk of Perrysburg, Tammy Utley who inquired as to whether the Town received any correspondence from the Association of Towns concerning the gas and electric bills. She indicated that 140 Towns had replied that they were interested. The Sign up date was January 5th and there should be another one in February. She thought it was a savings of 15% to 20%.

Councilperson Robert Dingman: We had our first Economic Committee meeting on Monday, January 5th, it was a very good meeting, and we had a lot of ideas that were discussed as how we could improve growth in the area. We will have another meeting in February.

Assessor Mary Bailey: It has been a very hectic month. The Village passed the Alternative Veterans exemption and increased the limit for the senior citizens exemption (it now corresponds to the Town's and the County sliding scale.) While it has been passed, it will not take effect until the 2016 Village tax bills. (When the 2015 Village Tax bills come out, they are using the 2014 assessment roll.) * Dan the Real Property Director thought the computer

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program would do the Veteran exemption automatically but it did not. I will individually input the new exemption and delete the old. The veterans do not have to re-apply for the Veterans exemption changeover.

Mel Shaw: * I had a meeting with the Planning Board and will be having a public meeting on January 26th at 7pm here at the Town Hall to comment on Verizon putting up a cell tower on Gary Sergeant's property. * I will be attending the Annual Training Conference in Buffalo on January 26,27 and 28th . * I have been worked on updating the Town Building Ordinance and will be presenting them to the Planning Board.

Town Clerk Denise Trumpore:

Total transactions for December: 74

Total Collected: \$ 3,512.00

Towns Portion: \$ 2,884.85

- I have presented the minutes from the December 11th meeting and ask it is approved by resolution. * 2015 Persia taxes have all been mailed out and I will be collecting them until March 31st.

RESOLUTION #1 Approval of the 2015 Reorganization meeting including the following:

2015 Highway Benefit Package
2015 Code of Ethics
2015 Procurement Policy
2015 Councilperson Assignments
2015 Payroll
2015 Contract with Gowanda Free Library
2015 Planning and Zoning Board
2015 Duties of Court Officer

On a motion of Councilperson Walgus

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Seconded by Councilperson Boats

The following was

ADOPTED AYES – 5 Walgus, Boats, Tomaszewski, Dingman, Schueler

NAYS – 0

RESOLVED Approval of the 2015 Reorganization meeting including the following:

2015 Highway Benefit Package

2015 Code of Ethics

2015 Procurement Policy

2015 Councilperson Assignments

2015 Payroll

2015 Contract with Gowanda Free Library

2015 Planning and Zoning Board

2015 Duties of Court Officer

1. The regular Town Board meetings will be throughout the year 2015, held at 7:00 pm on the second Thursday of each month in the Persia Town Hall at 8 West Main Street.
2. The Community Bank will be designated as the Town's official depository. Coeternal arrangements will be made to secure Town's deposits for amounts over \$100,000.00 by the State Comptroller's guidelines.
3. The official newspaper will be designated as the Dunkirk Observer.
4. The officers will be compensated for the use of their vehicles in the performance of their official duties of obligations at a rate of 50.5 **cents per mile**.

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5. "Official Undertaking" The Town of Persia will enter into an insurance bond (blanket) to cover all employees with a separate bond to cover the Tax Collector & Town Supervisor for the amount of the warrant and a policy to cover any lawsuits against the Town of Persia employees and all elected officials of the Town.
6. Councilperson Gloria Tomaszewski appointed as Deputy Supervisor for the calendar year 2015.
7. Impose a charge of \$20.00 on each check as a service charge to be added to any account owing to the Town of Persia where a check is returned for insufficient funds.
8. James Musacchio, attorney will be employed by the Town to give professional services and advice, as it is required.
9. Town board entered into terms of engagement with Baghat & Baghat. for the calendar year 2015.
10. Petty Cash Fund for the Town Clerk will be \$100.00. Petty Cash Fund for Tax Collector will be \$100.00.
11. Town Board authorizes payment of claims for public utilities, postage, freight and express charges before they are audited.
12. The Assessment Review Board will receive \$60.00 for their one day service, and \$15.00 for schooling plus mileage.
13. Authorize the Town's Highway Superintendent to purchase tools, equipment and implements during the calendar year without prior approval in an amount not to exceed \$1,000.00.
14. Phil Palen as local Historian for the calendar year 2015.
15. No charges will be placed on Taxpayer's tax accounts for the calendar year 2015. This is for the second billing of unpaid taxes that are sent out in March.
16. That bi-weekly payroll checks be paid to full-time employees and monthly payroll

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checks to part-time employees.

17. Highway employees for the Town of Persia will receive \$11.75 per hour for part-time positions.

18. Appoint Allen Jones as Deputy Highway Superintendent for the calendar year 2015 at the rate of \$14.00 per hour.

19. Daniel Ackley, Superintendent of Highways will receive a salary of \$38,250.00 for the calendar year 2015.

20. Paula Schueler, Town Supervisor will receive a salary of \$9,426.00 for the calendar year 2015.

21. Paula Schueler is appointed Director of Finance and will receive a salary of \$960.00 for the calendar year 2015.

22. Council people Robert Dingman, Gloria Tomaszewski, Linda Boats and John Walgus will receive a salary of \$3,262.00 each for the calendar year 2015.

23. Town Justices, Arnold Andolsek and Mark Schindler will receive a salary of \$8,620.00 each for the calendar year 2015.

24. The Town Justices may attend mandatory schooling and attend Cattaraugus County Magistrate meetings, which are held once a month and be compensated for their meals and mileage.

25. Court Clerks, Denise Trumpore and Darlene Mamosser, as part-time employees for the Town Justices will receive a salary of \$5,121.00 each for the calendar year 2015.

26. Appoint Mary Dankert as Dog Control Officer at a salary of \$3,400.00 and Richard Dankert as Deputy Dog Control Officer at no pay for the calendar year 2015.

27. Appoint Denise Trumpore as town cleaner for the calendar year 2015.

28. Appoint Mary Bailey as Town Assessor for at a salary of \$11,450.00 calendar year

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2015.

29. Appoint Mel Shaw as Town Code Enforcement Officer at the salary of \$3,960.00 plus mileage for the calendar year 2015.

30. Denise Trumpore, Town Clerk & Tax Collector will receive a salary of \$24,480.00 for the calendar year 2015.

31,Denise Trumpore, Town Clerk as the Registrar of Vital Statistics at a salary of \$920.00 for the calendar year 2015.

32. Appoint Louise Hubbard as Deputy Town Clerk & Deputy Tax Collector at the rate of \$10.00 per hour for the calendar year 2015.

33. Appoint Paul Bowers as Court Security Officer. Job duties for Court Security Officer are as follows:

(see attached)

33. Highway Benefit Package for 2015

34. Code of Ethics for 2015

35. Procurement Policy for 2015

36.Councilperson Assignments for 2015

37.Payroll for 2015

38. 2015 Contract between the Gowanda Free Library and The Town of Persia

39. 2015 Zoning & Planning Board

40. 2015 Duties of Court Officer

Town of Persia Highway Department
Compensation and Benefit Summary Effective

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Wages:

Deputy Highway Supervisor: \$14.00 per hour

Full-time: \$13.50 per hour

Part-time/Probation: \$11.50 per hour

Probation :

New hires are on a four (4) month probation period.

Recognized Holidays:

New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the Friday after Thanksgiving, Christmas Day, and two(2) floating holidays.

Vacation:

One week after one year of service.

Two weeks after three years of service.

Three weeks after ten years of service.

Sick Days:

Three days per year. May be accumulated for a total of 30 days.

Compensation Time:

May be accumulated up to 240 hours, but must be used prior to December 31, 2015.

Health Insurance:

A full-time employee who elects not to participate in the health coverage

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offered by the Town may be entitled to a buy-out of \$1,000.

A full-time employee who wishes to participate in the single coverage health insurance coverage shall pay 30% of the premium. The Town will cover 70% of the premium.

Clothing Allowance:

Employees shall be entitled to reimbursement up to \$250.00 for clothing appropriate for the work requirements. Requests for reimbursement shall be submitted to the Highway Superintendent before December 31, 2015 for approval.

Bereavement Leave:

Any employee who has had a death in his immediate family, (mother, father, brother, sister, spouse, child, current mother or father in -law, grandchild, grandparent, current sister or brother in-law shall be entitled to three (3) working days off with pay. Employees will be allowed one (1) day off for the purpose of attending the funeral in the event of the death of an aunt, uncle, niece or nephew.

Jury Duty:

While an employee is on jury duty, the Town shall make up the difference between the amounts received by the employee for the jury duty and his regular straight time pay not to exceed a maximum per employee of thirty (30) working days per occurrence, provided:

1. The employee notifies the Highway Supervisor upon receipt of notice to report to jury duty.
2. Provides proof of having performed the jury duty service.

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CODE OF ETHICS

TOWN OF PERSIA

2015

ARTICLE I

INTENT OF TOWN BOARD

Section 1. Statement of Legislative Intent.

The Town Board of the Town of Persia recognizes that there are state statutory provisions mandating towns to establish rules and standards of ethical conduct for public officers and employees which, if observed, can enhance public confidence in local government. In the light of a tendency today on the part of some people to downgrade our local governments and to discredit our public servants and our free institutions generally, it appears necessary that every effort be made to assure the highest caliber of public administration of this town as part of our state's important system of local government. It is the purpose of this resolution to implement this objective through the establishment of standards of conduct, to provide for punishment of violation of such standards and to create a Board of Ethics to render advisory opinions to the Town's officers and employees as provided for herein.

Section 2. Prohibited Acts and Procedures.

The standards, prohibited acts and procedures established herein are in addition to any prohibited acts, conflicts of interest provisions or procedures prescribed by Statute of the State of New York, and, also, in addition to Common Law Rules and Judicial Decisions relating to the conduct of Town Officers to the extent that the same are more severe in their application than this resolution.

ARTICLE II

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CODE OF ETHICS

Section 1. Definitions.

As used in this resolution, the term “Town” shall mean any board, commission, district, council or other agency, department or unit of the Government of the Town of Persia.

The term “Town Employee” shall mean any officer or employee of the Town of Persia, whether paid or unpaid, whether serving in a full-time, part-time or advisory capacity.

Section 2. Rule with Respect to conflicts of Interest.

No Town Employee shall have any interest, financial or otherwise, direct or indirect, or engage in any business or transaction or professional activity or incur with the proper discharge of his/here duties in the public interest.

Section 3. Standards.

- A)** No Town employee shall accept other employment which will impair his/her independence of judgment in the exercise of his/her official duties.
- B)** Town Employee shall accept employment or engage in any business or professional activity which will require him/her to disclose confidential information which he/she has gained by reason of his official position or authority.
- C)** No Town Employee shall use or attempt to use his/her official position to secure unwarranted privileges or exemptions for himself/herself or others.
- D)** No town Employee shall engage in any transaction as representative or agent of the Town with any business entity in which he/she has a direct or indirect financial interest that might reasonably tend to conflict with the proper discharge of his/her official duties.
- E)** A Town Employee shall not, by his/her conduct, give reasonable basis for the impression that any person can

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improperly influence him/her or unduly enjoy his/her favor in the performance of his/her official duties, or that he is affected by the kinship, rank, position or influence of any party or person.

- F)** Each Town Employee shall abstain from making personal investments in enterprises which he/she has reason to believe may be directly involved in decisions to be made by him/her or which will otherwise create substantial conflict between his/her duty in the public interest and his/her private interest.
- G)** No Town Employee shall endeavor to pursue a course of conduct which will not raise suspicion among the public that he/she is likely to be engaged in acts that are in violation of his/her trust.
- H)** No Town Employee employed on a full-time basis nor any firm or association of which such employee is a member, or corporation, a substantial portion of the stock which is owned or controlled directly or indirectly by such Employee, shall sell goods or services to any person, firm, corporation or association which is licensed or whose rates are fixed by the Town in which such employee serves or is employed.

Section 4. Violations.

In addition to any penalty contained in any other provision of law, any such Town Employee, who shall knowingly and intentionally violate any of the provisions of this resolution, may be fined, suspended or removed from Office or employment in the manner provided by law.

ARTICLE III

ADMINISTRATION

Section 1. Distribution.

Upon the adoption of this resolution, the Town Supervisor shall cause a copy thereof to be distributed to every Town Employee of this Town. Failure to distribute any such copy or failure of any town Employee to receive such copy shall have no effect on the duty of compliance with this Code, nor the

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enforcement of provisions hereof,. The Town Supervisor shall further cause a copy of this Resolution to be kept posted conspicuously in each public building under the jurisdiction of the Town. Failure to so post this Resolution, shall have no effect on the duty of compliance herewith nor the enforcement provisions hereof.

Section 2. Adoption.

Within thirty (30) days of the adoption of this Resolution, the Town Clerk shall file a copy thereof in the Office of the State Comptroller.

ARTICLE IV

SEVERABILITY CLAUSE

Section 1.

If any clause, sentence, paragraph, section or part of this Resolution shall be adjudged by any Court of competent jurisdiction to be invalid, such Judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operations to the clause, sentence, paragraph, section or part thereof directly involved in the controversy in which such Judgment shall have been rendered.

2015 Procurement Policy

WHEREAS, Section 104-b of the General Municipal Law (GML) requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML, 103 or any other law:
and

WHEREAS, comments have been solicited from those officers of the town involved with procurement:

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NOW THEREFORE, be it RESOLVED: That the Town of Persia does hereby adopt the following procurement policies and procedures:

1. Every prospective purchase of goods or services shall be evaluated to determine the applicability of GML, 103. Every town officer, board department head or other personnel with the requisite purchasing authority (hereinafter Purchaser) shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. That estimate shall include the canvass of other town departments and past history to determine the likely value of the commodity to be acquired. The information gathered and conclusions reached shall be documented and kept with the file of other documentation supporting the purchase activity.
2. All purchases of (a) supplies or equipment which will exceed \$10,000 in a fiscal year or (b) public works contracts over \$20,000 shall be formally bid pursuant to GML, 103.
3. All estimated purchases of :
 - Less than \$10,000 but greater than \$3,000 require a written request for a proposal (RFP) and written /fax quotes from three vendors.
 - Less than \$3,000 but greater than \$1,000 require an oral/fax quote for the goods from two vendors.
 - Less than \$1,000 but greater than \$250 is left to the discretion of the purchaser.

Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The purchaser shall compile a list of all vendors from whom written/fax or oral quotes have been requested and the written/fax or oral quotes offered.

All information gathered in complying with the procedures of the Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

4. The lower responsible proposal or quote shall be awarded the purchase of public works contract unless – the purchaser prepares a written justification providing reasons why it is in the best interest of the town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgment shall be documented and filed the record supporting the procurement.

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5. A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar the procurement.
6. Except when directed by the town board, no solicitation or written proposals or quotations shall be required under the following circumstances:
 - Acquisition of professional services
 - Emergencies
 - Sole source situations
 - Goods purchased from agencies for the blind or severely handicapped
 - Goods purchased from correctional facilities
 - Goods purchased from another government agency
 - Goods purchased at auction
 - Goods purchased for less than \$250
 - Public works contracts for less than \$500
7. Authorized to participate in the United States Communities Governmental Purchasing Alliance.

2015 CONCILPERSON ASSIGNMENTS

GLORIA TOMASZEWSKI

Deputy Supervisor

Master Plan Committee

Town Court Liaison

Grant Writer

Assessment

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Insurance and Flood Insurance

LINDA BOATS

Planning Board and Zoning Board of Appeals

Fire and Building Codes

Village Board Liaison

Ambulance

Cable Television

Dog Warden

ROBERT DINGMAN

Custodian

Cattaraugus County Watershed

Thatcher Brook Task Force

Civil Defense

Railroads

JOHN WALGUS

Highway

Historical Society

Special Districts (Water/Sewer)

Gowanda Area Redevelopment

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Fire Districts

2015 TOWN OF PERSIA PAYROLL

ACKLEY, DANIEL	HIGHWAY SUPERINTENDENT	\$38,250.00
ANDOLSEK, ARNOLD	JUSTICE	\$ 8,620.00
ALESSI, JOSEPH	COURT OFFICER	\$ 10.25/HOUR
BAILEY, MARY	ASSESSOR	\$11,450.00
BOATS, LINDA	COUCILPERSON	\$ 3,264.00
BOBSEINE, GALLAGHER	HIGHWAY WORKER	\$11.75/HOUR
BOWERS, PAUL	COURT OFFICER	\$10.25/HOUR
DANKERT, MARY	DOG CONTROL OFFICER	\$ 3,400.00
DINGMAN, ROBERT	COUNCILPERSON	\$ 3,264.00
GIBBS, MATTHEW	HIGHWAY WORKER	\$11.50/HOUR
HUBBARD, LOUISE	DEPUTY CLERK	\$10.00/HOUR
JONES, ALLEN	HIGHWAY WORKER	\$14.00/HOUR
MAMMOSER, DARLENE	COURT CLERK	\$ 5,121.00
MUSACCHIO, JAMES	PROSECUTOR	\$ 3,570.00
MUSACCHIO, JAMES	ATTORNEY	\$ 3,000.00
SCHINDLER, MARK	JUSTICE	\$ 8,620.00
SCHUELER, PAULA	SUPERVISOR	\$ 9,426.00
SCHUELER, PAULA	DIRECTOR OF FINANCE	\$ 960.00
SHAW, MELVIN	CODE ENFORCEMENT OFFICER	\$ 3,960.00

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TOMASZEWSKI, GLORIA	COUNCILPERSON	\$ 3,264.00
TRUMPORE, DENISE	COURT CLERK	\$ 5,121.00
TRUMPORE, DENISE	TOWN CLERK	\$24,480.00
TRUMPORE, DENISE	REGISTAR OF VITAL RECORDS	\$ 920.00
WALGUS, JOHN	COUNCILPERSON	\$3,264.00

AGREEMENT WITH THE GOWANDA FREE LIBRARY

THIS AGREEMENT made this 1st day of January 2015 between the **TOWN OF PERSIA**, party of the first part, and the **GOWANDA FREE LIBRARY**, party of the second part, and **WHEREAS**, the **TOWN OF PERSIA** desires to sustain and maintain the existence of the local library, and **WHEREAS**, the **GOWANDA FREE LIBRARY** needed funds to provide its services to the community. **IT IS HEREBY AGREED** between the parties, and **IN CONSERERATION** of the mutual promises herein: the **GOWANDA FREE LIBRARY** shall provide its benefit and services to residents of the **TOWN OF PERSIA**.

The **TOWN OF PERSIA** shall pay an annual payment of

SEVEN HUNDRED AND FIFTY DOLLARS (\$750.00) to the **GOWANDA FREE LIBRARY**.

This agreement shall cover the calendar year 2015 and may be amended by mutual agreement.

IN WITNESS WHEREOF the parties have here unto set their hand and seals.

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Supervisor

ATTEST:

Town Clerk

GOWANDA FREE LIBRARY

President

2015

Town of Persia Planning Board

1 year term (ending -1/16): Joseph Butera 10961 Miller Road – 257-9415

2 year term (ending -1/17): David L Allen 8997 Persia Road – 257-9045

3 year term (ending -1/18): David Allen 9172 Point Peter Road – 532-5020

4 year term (ending -1/19): Paul Bowers 9545 Broadway Road – 532-5638

5 year term (ending -1/20): Richard Bridges 9840 Broadway Road – 532-2612

6 year term (ending -1/21): William Hojnacki 10333 Skinner Hollow Road – 257-9149

Alternate: Donald Walter 9903 Miller Road – 257-9212 cell – 753-0784

Alternate: Mark Hojnacki 10320 Skinner Hollow Road – 257-9106

Secretary: Paul Bowers

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Chairperson:

2015

Town of Persia Zoning Board

1 year term (ending -1/16: Richard Bridges 9840 Broadway Road – 532-2612

2 year term (ending -1/17: David Redman 9795 Broadway Road – 532-2777

3 year term (ending -1/18: Mark Hojnacki 10320 Skinner Hollow Road – 257-9106

4 year term (ending -1/19: David Allen 9172 Point Peter Road – 257-5020

5 year term (ending -1/20 David L. Allen 8997 Persia Road – 257-9045

Alternate: William Hojnacki 10333 Skinner Hollow Road – 257-9149

Alternate: Paul Bowers 9545 Broadway Road – 532-5638

Meetings are held on the 3rd Mondays of March, July and November at 7:00pm.

Monday, March 16 2015

Monday, July 20 2015

Monday, November 16 2015

TOWN OF PERSIA COURT OFFICER

TOWN OF PERSIA COURT OFFICER

Town of Persia Court Officers are responsible for maintaining order and providing security in the courtroom and grounds.

Duties may include:

Provide security by standing in courtroom and patrolling courthouse.

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Maintain order by removing or calming individuals, bar entry into courtroom of individuals who are not properly attired or behaved.

Physically restrain disruptive individuals.

Detain individuals until proper authority arrive.

Escort, guard and deliver material to deliberating juries.

Operate security equipment including magnetometers and hand-held screening devices.

Use established search procedures to assure that no weapons are brought into the courtroom.

Report inoperative equipment to supervisor.

Provide general information to individuals on court premises.

Carry a legal firearm in courthouse and grounds, and meet qualifications and standards.

Have peace officer status and powers.

RESOLUTION #2 Audit of Claims

On a motion of Councilperson Boats

Seconded by Councilperson Tomaszewski

The following was

ADOPTED AYES – 5 Boats, Tomaszewski, Walgus, Dingman, Schueler

NAYS – 0

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RESOLVED that the bills contained on abstract #13 For General and abstract #1 for General and highway have been reviewed by the Town Board and are authorized for payment in the following amounts:

Abstract 13 - General vouchers # 267 to #281 Total = \$ 2,268.45

Abstract 1 - General vouchers # 1 to #19 Total = \$ 330,912.78

Abstract 1 - Highway vouchers # 1 to #1 Total = \$ 1,021.70

RESOLUTION #3 Approval of Minutes

On a motion of Councilperson Boats

Seconded by Councilperson Tomaszewski

ADOPTED AYES – 5 Boats, Tomaszewski, Walgus, Dingman, Schueler

NAYS - 0

RESOLVED that the minutes from December 11th are approved.

RESOLUTION #4 to accept the financial report from Bahgat & Bahgat.

On a motion of Councilperson Tomaszewski

Seconded by Councilperson Walgus

ADOPTED AYES – 5 Tomaszewski, Walgus, Boats, Dingman, Schueler

NAYS - 0

RESOLVED to accept the financial report from Bahgat & Bahgat.

RESOLUTION # 5 to send a letter to Governor Cuomo supporting the Brownfield Cleanup Program.

On a motion of Councilperson Dingman

Seconded by Councilperson Tomaszewski

ADOPTED AYES – 5 Dingman, Tomaszewski, Boats, Walgus, Schueler

NAYS – 0

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8 West Main Street, Gowanda, New York 14070

RESOLVED to send a letter to Governor Cuomo supporting the Brownfield Cleanup Program.

RESOLUTION #6 Supervisors report

On a motion of Councilperson Tomaszewski

Seconded by Councilperson Boats

ADOPTED AYES – 5 Tomaszewski, Boats, Walgus, Dingman, Schueler

NAYS - 0

RESOLVED to accept the Supervisors report for December 2014.

RESOLUTION #7 to designate Gowanda Ambulance as the 911 service.

On a motion of Councilperson Dingman

Seconded by Councilperson Boats

ADOPTED AYES – 5

NAYS -

RESOLVED to designate Gowanda Ambulance as the 911 service.

RESOLUTION #8 to put the Town insurance out to bid.

On a motion of Councilperson Dingman

Seconded by Councilperson Tomazewski

ADOPTED AYES – 5 Dingman, Tomaszewski, Boats, Walgus, Schueler

NAYS – 0

RESOLVED TO PUT THE TOWN INSURANCE OUT TO BID.

RESOLUTION #9 to have a workshop at 6:00 pm on February 12th to discuss economic growth.

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On a motion of Councilperson Walgus

Seconded by Councilperson Tomaszewski

ADOPTED AYES – 5 Walgus, Tomaszewski, Boats, Dingman, Schueler

NAYS – 0

**RESOLVED TO HAVE A WORKSHOP AT 6:00 PM ON FEBRUARY 12TH TO
DISCUSS ECONOMIC GROWTH.**

With no further business, and hearing no objection

the meeting adjourned at 7:45

Respectfully submitted,

Denise Trumpore

Town Clerk

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